



**SUMMARY OF STEERING COMMITTEE
ACTION
TELECONFERENCE: DECEMBER 14, 2015**

President Steve Merritt called the meeting to order. LaTonya Rajah called the roll and noted a quorum was present.

Action item - Association Evaluation

Background:

At the October 2015 Board of Governors meeting, the 2013-2015 CEO Evaluation Committee (EC) advised the Board of its desire to perform a more thorough evaluation of the Association. The EC solicited three proposals from qualified firms for this service. The EC, at its November 18 teleconference, agreed to contract with Human Capital Initiatives, LLC to conduct the 360 Degree evaluation and submitted a request, as reflected in the action item below, to the Budget and Administration Committee (B&A) for approval. The B&A approved the request on November 25.

Resolution:

The B&A recommends:

- an expenditure, not to exceed \$10,000, for the performance of a 360 Degree Review of the Association by Human Capital Initiatives, LLC;
- an Evaluation Subcommittee, comprised of the President, the Senior Vice President and the Immediate Past President, to facilitate the contract, subject to the approval of the Steering Committee; and
- an expenditure of \$1,236.00 for legal services required by the Evaluation Subcommittee during this process.

**Motion to accept B&A recommendations moved by Rick Leco and seconded by Regina Mitchell.
Motion carried.**

ATTENDANCE

Steve Merritt, Carl Richie, Donna Brown Rego, , Rick Leco, Regina Mitchell, Preston Prince, Akinola Popoola, Betsey Martens, Joe D'Ascoli, David Allen Brown, DeeAnna Peterson, David Baldwin, Darrin Taylor, Ed Mayer, Sunny Shaw, Dianne Hovdestad, Joseph Lamagna, Dan Trozzi, Sharon Carlson, Don May, Clif Martin and Mike Gerber.

Absent: Julie Brewen, Duane Hopkins and Donovan Duncan.