



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

AUG 30 2018

Dear Executive Director:

Subject: CY 2018 Administrative Fee (Admin Fee) Pro-ration – Housing Choice Voucher Program (HCVP)

The Department is pleased to announce that the Office of Housing Voucher Programs has identified additional carryover funds that will be used to increase the HCVP ongoing Admin Fee proration. At this time, it is estimated that the Admin Fee pro-ration will increase from 76% to 80%, though that number may change through the end of the year depending on national leasing behavior and the identification of additional funds.

At this point, HUD has obligated Admin Fee to PHAs through the month of October 2018. Additional Admin Fees resulting from the proration increase will be obligated to the PHAs during the month of September 2018.

Finally, note that for Admin Fees associated with portability billings, it is recommended that PHAs continue to use the original estimated 76% Admin Fee pro-ration for the January through July 2018 period; beginning in August 2018, receiving and initial PHAs should use the estimated 80% Admin Fee pro-ration.

If you have any questions about this message, please do not hesitate to contact the Housing Voucher Financial Management Division at PIH.Financial.Management.Division@hud.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Danielle Bastarache".

Danielle Bastarache
Deputy Assistant Secretary
Office of Housing Voucher Programs