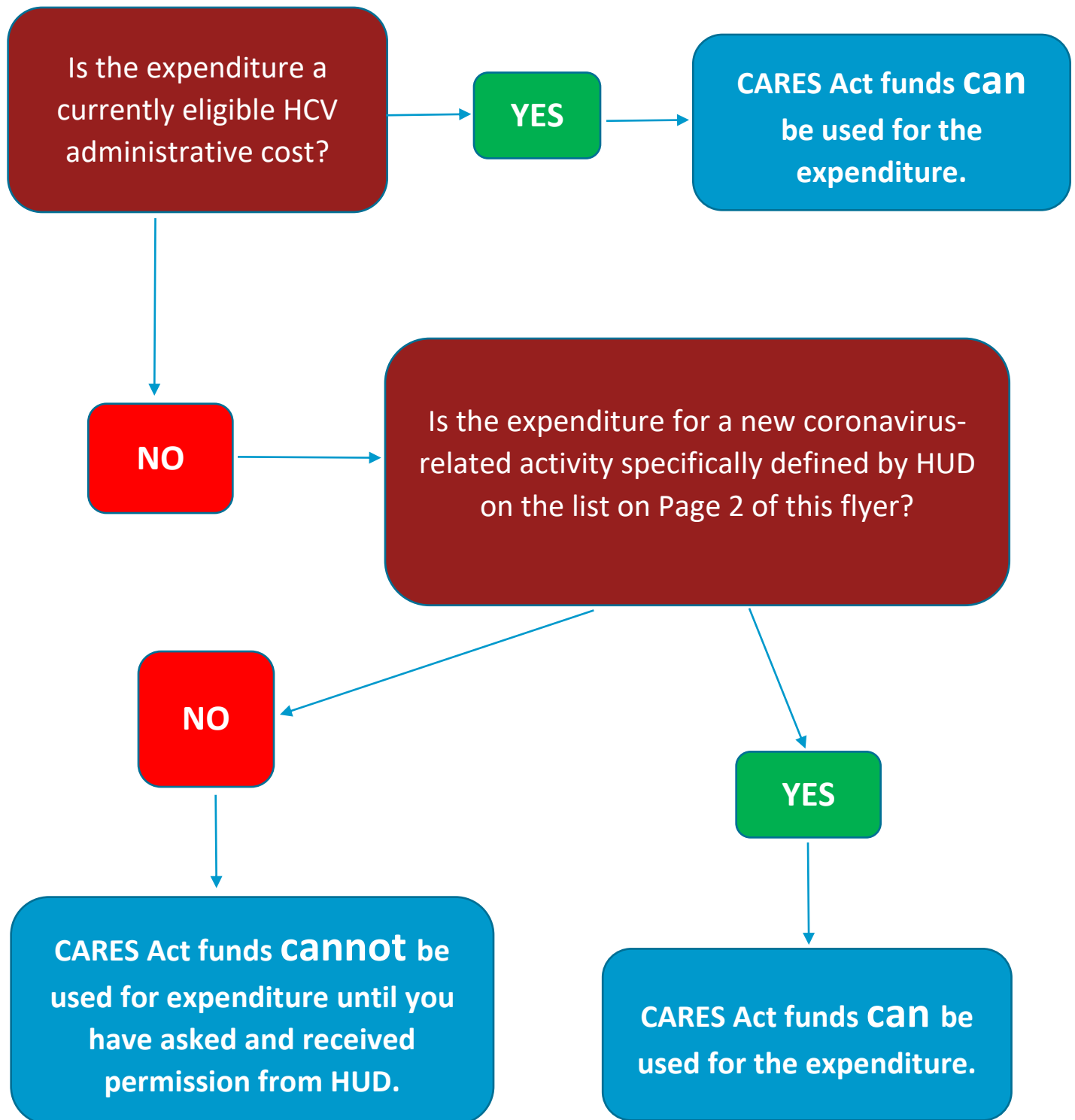


CARES Act Eligible Uses – HCV Admin Funds¹



¹ References: [CARES Act](#), [Notice PIH 2020-18](#), [PIH FAQs \(July 16, 2020\)](#)

HUD List of Eligible Coronavirus-Related Administrative Fee Activities

Updated as of July 31, 2020, [PIH Notice 2020-18](#)

- Procuring cleaning supplies and/or services to maintain safe and sanitary HCV units including common areas and in-unit cleaning of all Project-Based Voucher (PBV) assisted units.
- Relocation of PHA staff and participating families to health units or other designated units for testing, hospitalization, or quarantine, or transportation to these locations to limit the exposure that could be caused by using mass transportation.
- Additional costs to supportive services vendors incurred due to COVID-19.
- Costs to retain or increase owner participation in the HCV Program, such as incentive costs (e.g., the PHA offers owner an incentive payment to participate in recognition of added difficulties of making units available for HCV families to rent while stay-at-home orders or social distancing practices are in effect.)
- Costs for providing childcare for the children of PHA staff that would not have otherwise been incurred (e.g., children are at home due to school closings, PHA staff are working outside of regular work schedules, etc.).
- Costs associated with the delivery of goods, including food and medical supplies that comply with the Centers for Disease Control (CDC) requirements, to program participants.
- Public health-related security costs to enforce orders to shelter-in-place, stay-at-home orders, or visitor-restriction policies for PHA owned PBV projects.
- Administration costs associated with the implementation of COVID-19-related activities that are not eligible HCV administrative costs (e.g., paying overtime to staff to carry-out these COVID-19-related activities).
- Other costs either directly or indirectly related to coronavirus as determined eligible on a case-by-case basis at the Secretary's discretion.
- Sourcing and purchasing personal protective equipment for PHA staff and for residents visiting the PHA offices or premises for program related reasons.
- Expenses incurred because of COVID-19 restrictions impacting PHA operations (e.g., paying for transportation expenses for PHA staff who rely on public transit that is no longer available).
- COVID-19 testing costs for PHA Staff and participating families. PHAs should adopt reasonable operating procedures related to testing.
- Creation or update of infectious disease outbreak plan.
- Physical Improvements to office space including expansion, remodel, or space rental.
- Costs to facilitate and coordinate with local schools and local governments receiving funds from the U.S. Department of Education for the education of students in the program:
 - Costs for the technological needs of program participants with school aged children being homeschooled as a result of the pandemic that are not and will not be provided through other Federal, State, or local governments.

Additional COVID-19 Eligible Expenses Not in the Notice:

- Hiring of temporary employees to maintain program operations due to coronavirus.

PHAs requesting approval to cover other coronavirus-related activities not included in the above list and not currently eligible as regular HCV administrative costs must send the request and an explanation of the proposed activity to the FinancialManagementCenter@hud.gov mailbox.

The subject line of the email should read **"PHA# Requesting Eligibility for Coronavirus-Related Administrative Cost"**, example "TX001 Requesting Eligibility for Coronavirus-Related Administrative Cost".